



# Risk Assessment Form

This form should be completed with a list of hazards that affect the session, and should be written from a coaching perspective, not a venue management perspective. For each risk assessment there should be associated Emergency Action plan to be used in case a risk occurs.

Name of person conducting risk assessment:	Signed:	Date:
Pip Moore		18 <sup>th</sup> June 18

Venue:	Larkwood Trout Fishery		Venue Contact Name & Contact Details:	Mr Ian McGregor
Address: (Include postcode)	West Stow Bury St Edmunds IP28 6EZ			
Group:	WSW Junior Open Water Swimmers		Location of first-aider:	On site
Date:	30 <sup>th</sup> June 18		Location of Defibrillator	N/A
Time:	12:00 – 12:30hrs		Location of telephone:	Mobile (to be tested)
Participants:	Number:	No more 20	Location of toilets:	In car park.
	Age:	6-16	Location of changing rooms and showers:	In Visitor Centre?
	Ability:	Mixed	Location of first-aid kit:	Water entry point
Lead Activator name:	Pip Moore		Stocked and maintained:	To be checked the week before
Venue documents read and understood	Normal operating procedures: Yes, part of NOP & EAP document		Additional notes:	
(please <input type="checkbox"/> appropriate box):	Health and safety policy: Yes, as above			
	Emergency action plan (EAP): Yes, part of NOP & EAP document, plus venue risk assessment			

## Risk Assessment Form

<b>Location &amp; Description of Hazard:</b>	<b>People at Risk:</b>	<b>Level of Risk</b> (High/Medium/Low):	<b>Action(s) to Mitigate/ Remove Risk:</b>	<b>Person responsible for resolution:</b>	<b>Residual Risk:</b> After resolution
<b>Drowning</b>	Swimmers, Observers near water	Likelihood: Medium Impact: High	Wetsuits and bright swim caps are mandatory (Wetsuits help with buoyancy)  All children under the age of 14 must be accompanied by a nominated chaperone when in the water. (Less confident parents must nominate a friend/relative who is competent in open water - chaperones will not be provided.)  Children over 14 may swim unaccompanied providing the club is confident and has prior knowledge of their swimming ability.	Activators	Likelihood: Low Impact : Low
<b>Shallow water blackout/ immersion panic attack</b>	Swimmers	Likelihood: Low Impact: High	Juniors chaperoned in shallow water area (white buoy area) to acclimatise before commencing swim laps.	Activators	Likelihood: Low Impact: Low
<b>Hypothermia Hyperthermia</b>	Swimmers	Likelihood: Low Impact : High	Wetsuits are mandatory Swim time limited to 30 mins	Activators	Likelihood: Low Impact: Low
<b>Collisions with other swimmers</b>	Swimmers	Likelihood: Medium Impact: Medium	Swimmers briefed on etiquette and conduct prior to entry	Activators	Likelihood: Low Impact: Low
<b>Injury caused by entry/exit from water</b>	Swimmers	Likelihood: Low Impact: High	Use of steps monitored. Participants briefed on correct use	Activators	Likelihood: Low Impact: Low
		Likelihood: Impact:			Likelihood: Impact: